

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

MARCH 4, 2013

REGULAR MEETING – 7:00 P.M. - J.P. CASE AUDITORIUM

I. Call to Order by the Board President in the J.P. Case Auditorium

II. Sunshine Law

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and/or The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

III. Roll Call

IV. Pledge of Allegiance

V. District Mission Statement

The Flemington-Raritan Regional Schools provide our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

VI. Board Recognitions

On January 14, students at J.P. Case Middle School competed in The Future City Competition at Rutgers University against 79 other teams from New Jersey. The event provides a fun and exciting educational engineering experience for middle school students that combines a stimulating engineering challenge with a “hands-on” application. During the competition, participants present their vision of a city of the future. They demonstrate problem-solving, teamwork, research and presentation skills and use practical math, science and computer applications to complete the challenge. Tonight, we welcome these students as we are eager to hear more about their work. At this time, I would like to introduce Mrs. Melissa Stager, G&T Teacher at J.P. Case Middle School. *(pause for presentations)*

Thank you for presenting your work with us. At this time, we would like to present each student with a certification of recognition. When I call your name, please come up to receive your certificate: Erin Corbo, William Brandt, Joseph Heitkamp, Christopher Testa, Christopher Albano, Isabelle Koene, Kathleen Adams and Khushma Parekh. We would like to note that Erin and William’s entry won “Most Environmentally Friendly City,” earning them \$50 gift cards to Best Buy. Isabelle, Kathleen, and Khushma’s entry placed 9th overall. They received \$75 gift cards to Amazon. On behalf of the Board of Education, we congratulate these students for their hard work, extra hours and outstanding achievement. I invite the students to come up and receive their special certificates of recognition. We also recognize J.P. Case Gifted & Talented Teacher Melissa Stager, who advised these students. Well done, everyone! We are so proud of you.

VII. Citizens Address the Board

VIII. Superintendent's Report – Presentation of the 2013-2014 Preliminary Budget by Gregory T. Nolan, Superintendent

IX. Report of the Standing Committees and Appointments

A. **PERSONNEL – Dennis Copeland, Chairperson – Next Meeting, March 19, 2013**

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to accept the resignation of Lynn **Miller**, Learning Language Disabilities Teacher at Francis A. Desmares School, effective June 30, 2013, for the purpose of retirement.
2. Approval to amend the motion of October 22, 2012:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Baden	Melissa	RFIS	Gr. 6 Math	Disability Leave	February 11, 2013-March 22, 2013
					Family Leave/NJ Paid	April 2, 2013-June 30, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Baden	Melissa	RFIS	Gr. 6 Math	Disability Leave	February 11, 2013- March 18, 2013
					Family Leave/NJ Paid	March 19, 2013 -June 30, 2013

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

3. Approval to transfer Nancy **Kendzulak**, Half-Time Business Office Secretary, to Curriculum Office Secretary, effective March 5, 2013. Salary to be \$50,978, prorated, which is based on Step 2 of the 2012-2013 Administrative Secretary Guide.

All Staff – Additional Compensation

4. Approval to employ or confirm the employment of the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Barnes	Jessica	JPC	Home Instruction	100	\$29.80/ hr
b.	Cohn	Michelle	CH	Home Instruction	100	\$29.80/ hr
c.	Force	Patti	CH	Home Instruction	100	\$29.80/ hr
d.	Kwiatek	Rebecca	RH	Home Instruction	100	\$29.80/ hr

5. Approval to appoint the following mentor for the 2012-2013 school year. Stipend to be \$550 and \$1,000 for alternate route mentoring per year. Prorated as needed.

Item	Mentor	Mentor's Location	Novice Teacher
a.	Susan Enos	BS	Martin Hernandez

Substitutes

6. Approval to employ the following applicants as Substitutes for the 2012-2013 school year pending fingerprinting:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Dimemmo	Rebecca	Nurse	Substitute Certificate
b.	Elberty	Lauren	Teacher/Teacher Assistant	Substitute Certificate
c.	Floyd	Colleen	Library Clerk/Café Aide	N/A
d.	LaMonte	Daniel	Teacher/Teacher Assistant	Substitute Certificate
e.	Andrews	Colleen	Teacher/Teacher Assistant/ Library Clerk/Café Aide	Substitute Certificate
f.	Talarico	Kathleen	Teacher/Teacher Assistant	Substitute Certificate
g.	Ydoate	Christina	Teacher/Teacher Assistant	Teacher of Social Studies – CEAS
h.	Ericson	Jaime	Teacher/Teacher Assistant	Elementary School Teacher K-5 – CEAS
i.	Anno	Darlene	Teacher/Teacher Assistant	Substitute Certificate
j.	Peake	Lisa	Secretary/Library Clerk	N/A
k.	Dragon	Alyssa	Teacher/Teacher Assistant	Substitute Certificate

Field Placements

7. Approval for the following student to observe classes during the 2012-2013 school year:

Item	Last Name	First Name	From	Location
a.	Marinaro	Deborah	Raritan Valley Community College	Copper Hill

Professional Development/Travel

8. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Slomczewski	Gregory	Winners! Workshop for Librarians, Somerset, NJ	April 25, 2013	R,M	\$210
b.	Flavin	Patricia	NJECC Conference, Montclair, NJ	March 14, 2013	M	\$35
c.	Stewart	Barbara	NJ Core Standards – NJASK PARCC Transitions	March 18, 2013	R	\$75
d.	Litchfield	Kristen	NJ Core Standards – NJASK PARCC Transitions	March 18, 2013	R	\$75
e.	Baker	Carol	NJ Core Standards – NJASK PARCC Transitions	March 18, 2013	R	\$75
f.	Mason	Erin	NJ Core Standards – NJASK PARCC Transitions	March 18, 2013	R	\$75
g.	Fielding	Therese	NJ Core Standards – NJASK PARCC Transitions	March 18, 2013	R	\$75
h.	Casterline	Christine	NJ Core Standards – NJASK PARCC Transitions	March 18, 2013	R	\$75
i.	Ashey	Elizabeth	NJ Core Standards – NJASK PARCC Transitions	March 18, 2013	R	\$75
j.	Hart	Jonathan	NJ Council for Exception Children Conference, Mahwah, NJ	March 18, 2013	R	\$100
k.	Weil	Meredith	Winners! Workshop for Librarians, Somerset, NJ	April 25, 2013	R	\$190
l.	DeMarco	Anthony	The Essentials of HIB Investigation, Monroe, NJ	May 9, 2013	R	\$125
m.	Truncale	Christopher	NJECC Conference, Montclair, NJ	March 14, 2013	R, M	\$150
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

B. CURRICULUM – Anna Fallon, Chairperson, Next Meeting – March 7, 2013

Approval to utilize the New Jersey Virtual School, a division of the Monmouth-Ocean Educational Services Commission, to provide instruction to homebound students on an as-needed basis.

C. FACILITIES/OPERATIONS – Robin Behn, Chairperson, Next Meeting – March 20, 2013

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – March 14, 2013 (Tentative)

E. FINANCE – Bruce Davidson, Chairperson, Next Meeting – April 3, 2013

1. Approval to accept the 2011-2012 Extraordinary Aid from the State of New Jersey in the amount of \$272,932 for Special Education student costs, in excess of \$40,000 and to approve an increase in the 2012-2013 budget, pursuant to N.J.S.A. 18A:22-8.1 and the New Jersey Department of Regulations, for Special Education Private School placements, effective February 1, 2013.
2. Approval of the following resolution:

Resolution to adopt the tentative 2013-2014 budget

BE IT RESOLVED, that the tentative budget be approved for the 2013-2014 School Year using the 2013-2014 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Expenditures</u>		<u>Revenue</u>	
		Fund 10	
General Current Expense	\$52,801,946	Budgeted Fund Balance	\$ 1,916,335
Capital Outlay	\$ 1,123,675	Local Tax Levy	\$45,747,866
		Use of Banked Cap	(\$528,920) included
Special Revenue Fund	\$ 802,208	Misc Revenue	\$ 200,000
Repayment of Debt	\$ 3,421,956	Ed Jobs Fund	\$ 0
		State Aid	\$ 6,061,420
		Fund 20	
		Est. Special Revenue	\$ 802,208
		Fund 40	
		Repayment of Debt	\$ 3,421,956
Total Expenditures	\$58,149,785	Total Revenue	\$58,149,785

And to advertise said tentative budget in the Courier News and Hunterdon County Democrat newspapers in accordance with the form suggested by the State Department of Education and according to law; and

BE IT RESOLVED, that the Flemington-Raritan Regional School District's Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$528,920 for the purpose of meeting Core Curriculum Content Standards. The district intends to complete said purposes by June 2014.

BE IT FURTHER RESOLVED, that a public hearing be held at the J.P. Case Middle School, Flemington, New Jersey on March 21, 2013 at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2013-2014 School Year.

3. Approval of the following resolution:

MAXIMUM TRAVEL EXPENDITURE

WHEREAS, Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Flemington-Raritan Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and

WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount;

WHEREAS, The Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2012-2013 school year of \$250,000. To date \$29,264.53 has been expended from the 2012-2013 budget; be it

RESOLVED, That the Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2013-2014 school year of \$200,000.

F. REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION – Robin Behn/Laurie Markowski

G. REPRESENTATIVE TO THE NJSBA/LEGISLATIVE ADVISOR – Laurie Markowski

H. POLICY DEVELOPMENT – Doris McGivney, Chairperson, Next Meeting – April 23, 2013

1. Presentation of Policy 2361, Acceptable Use of Computer Networks/Computers & Resources, for first reading, as attached.

In August 2011, the Federal Communications Commission (FCC) released an Order updating the Children's Internet Protection Act. The Order requires school districts to update their Acceptable Use Policy to state the district is "educating minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyber bullying awareness and response." School districts may determine how this education is provided to pupils. Policy and Regulation Guides 2361 have been updated to include this requirement and several other general revisions. The district's Policy must be updated in accordance with this recent FCC Order by July 1, 2012 and is a condition for receipt of certain Federal funding, primarily E-Rate funding. In order to provide districts enough time for adoption prior to July 1, 2012, we provided notice on May 1, 2012 through the Strauss Esmay website and a Strauss Esmay E-LERT that this Summary and the updated Policy and Regulation Guides were available for download via www.straussesmay.com. Many school districts have adopted a locally developed Acceptable Use Policy and Regulation. It is recommended the language in Policy and Regulation Guides 2361 regarding Internet Safety, the Children's Internet Protection Act, and the Neighborhood Children's Internet Protection Act be reviewed and included in any locally-developed Acceptable Use Policy and Regulation. Policy Guide 2361 is **MANDATED**.

2. Approval to adopt revised Policy 6160, Staff Grants Incentive Program, as attached. These are recommended revisions to district practices.

I. MISCELLANEOUS

1. Drills to date for the 2012-2013 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/10	9/19	9/10	9/7	9/7	9/10
Oct	10/3	10/8	10/10	10/4	10/18	10/24
Nov	11/9	11/16	11/19	11/19	11/21	11/12
Dec	12/11	12/19	12/14	12/3	12/20	12/3
Jan	1/4	1/28	1/10	1/29	1/25	1/29
Feb	2/5	2/25	2/13	2/21	2/25	2/25

Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/14	9/18	9/14	9/14	9/21	9/27
Oct	10/17	10/4	10/19	10/15	-----	10/9
Nov	11/19	11/26	11/9	11/28	11/28	11/29
Dec	12/17	12/17	12/10	12/18	12/10	12/11
Jan	1/15	1/24	1/30	1/14	1/28	1/29
Feb	2/20	2/27	2/27	2/26	2/27	2/27

2. Suspensions for the month of February:

School	Reason	Duration
J.P. Case	Inappropriate verbal and cyber communication with student	1 day
J.P. Case	Reckless behavior resulting in inappropriate physical contact with another student	1 day
J.P. Case	Reckless behavior resulting in inappropriate physical contact with another student	1 day

Action Items

1. Approval of the March 13, 2013 Strategic Plan Update Meeting, 6 p.m.-9 p.m.
2. Approval of the March 18, 2013 Board Planning Session, 5:45 p.m.-7 p.m.
3. Approval of the March 21, 2013 Budget Public Hearing Meeting, 6 p.m.

X. Correspondence

XI. Old Business

XII. New Business

XIII. Citizens Address the Board

XIV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XV. Adjourn

Upcoming Board Meetings

March 13 – Strategic Plan Update

March 18 – Planning Session

March 21 – Budget Public Hearing Meeting

April 8 – ESL & Language Learning Disability Program Presentation Planning Session

April 22

May 6 – District Re-organization

May 20 – Response to Intervention (RtI) Presentation

June 3 – Teacher Evaluation Pilot Presentation

June 17

July 22

August 26

September 9

September 23

October 7

October 21

November 4

November 18

December 2

December 16